



JAIN MUNDHIRA & CO

Chartered Accountants



About Us

Jain Mundhra & Co. is a reputed chartered accountancy firm rendering comprehensive professional services which includes Audit, Management Consultancy, Tax Consultancy and litigation, Accounting Services, Manpower Management, Secretarial Services etc.

Jain Mundhra & Co. is a professionally managed firm. The team consists of distinguished Chartered Accountants, professional consultants and talented associates. The firm represents a combination of specialized skills, which are geared to offers sound financial advice and personalized proactive services. Those associated with the firm have regular interaction with industry and other professionals which enables the firm to keep pace with contemporary developments and to meet the needs of its clients. It is the endeavour of the firm to keep the clients abreast with regular updates and amendments. It provides the best solutions to the client under the existing dynamic environment.

Our Vision

Our vision is to become a leading firm in delivering value consistently to the clients.

We believe in the concept of shared vision. The acceptance of our vision by the clients and employees, along with other stakeholders is what we strive for. For us client satisfaction is foremost and hence we strive to help them in achieving sustainable growth and prosperity. To maintain this relationship we endeavour to create a high level of trust and mutual respect with the clients.

Our aim is to be acknowledged as the most proactive, forward thinking and helpful firm in India. Providing the best services by employing the best team is the key strategy we have.

Our Mission

Our mission is to develop strong professional relationships We take a genuine interest in our clients and strive to understand the intricacies of their business.

We work hard to provide highest quality of services on a timely, effective, and efficient basis, while maintaining the highest standards of professional integrity.

We try to foster an enjoyable working environment, based on open communication, mutual respect, and encouraging proactivity, innovation, teamwork, and loyalty We work to achieve profitable growth and long term financial success for the present and future generations.

Some of the Industries served



FMCG



Tea Garden



Manufacturing



Cement



Start-Ups



Railway Contractor



Bank



Jewellery



Transport



IT and IT Parks



Real Estate



Iron and Steel



NGO



Export and Import



NBFC

Partners

➤ CA Mohit Jain – Partner

B.Com (Hons) from St. Xavier's College, FCA, ACS, CFA (USA – L2), DISA (ICAI)

Mr. Mohit Jain has qualified Chartered Accountancy in the year 2012 and Company Secretary in the year 2011. He has cleared Level 1 and 2 of Chartered Financial Analyst examination from USA and holds a Diploma in Information System Audit. After qualifying Chartered Accountancy at an early age he has attained immense experience by working with Big 4 and Multinational Corporate (Hindustan Unilever Limited). He has attained varied experience in the field of audit by handling various statutory, internal and concurrent audit for corporate. He has handled various tax litigation cases and have gained substantial experience in the area of Income tax advisory and litigation involving Scrutiny/Assessment, Appellate proceedings before tax officers. He has been awarded with various awards for his outstanding performances while working with corporates over the years by helping them attaining the requisite targets in various spheres.

➤ **CA Alkesh Mundhra– Partner**
B.Com(H), FCA, DISA (ICAI)

Mr. Alkesh Mundhra has qualified as Chartered accountant in 2011. He is Commerce Graduate from 2008 batch from Goenka College of Commerce under Calcutta University. He has worked as a Partner

with Gujrani& Co, a Kolkata based Chartered Accountant Firm from Nov' 2011 to March 2014. He has handled various Audits, Internal Audits, Stock Audits, Company law related matters, Goods and Service Tax and Income Tax litigation matters, etc.

Other Professionals / Staffs

We are associated with many other professional experts who are more than experts in their fields. Our dedicated team comprises of competent people with extensive knowledge and experience. Our professionalism and expertise helps us to service our clients to their satisfaction. We have a dedicated team of semi qualified, qualified, interns, paid staffs, consultants and professionals.

OUR SERVICES:

AUDIT & ASSURANCE

Statutory Audit

Internal Audit

Tax Audit

Stock Audit

Concurrent Audit

Forensic Audit

Revenue Audit

Interim Reporting Audit

Certification

MANAGEMENT CONSULTANCY

- Designing of Standard Operating Procedures (SOP)
- ERP Implementation Assistance
- Due Diligence and Takeover Assistance
- Preparation of Project Reports & Financial Projections
- Assistance in Loan Syndication
- Real Estate Project Monitoring Services
- Management Audits
- Designing and Implementation of MIS Reports

TAX ADVISORY

INCOME TAX

- Representation before Income Tax Authorities including Scrutiny Assessments

- Representation before CIT (Appeals) and Income Tax Appellate Tribunal (ITAT)
- Representation before Investigation Wing of Income Tax Department
- Representation under Benami Transaction Act.
- Expert Opinions on Taxation Matters including International Taxation
- Consultancy in Taxation Matters related to Collaboration & Joint Ventures
- Applications & Approvals
- Formation of Society, Trust & Section 8 company
- Registration U/s 12A and 80G of Income tax Act
- Transfer Pricing Compliances including preparation of Study Reports.

GST

- Price Fixation of product after GST Regime
- GST Implementation & Execution
- GST Consultancy

CORPORATE ADVISORY

- Incorporation of Companies
- Preparation of Memorandum & Articles of Association
- Maintenance of Statutory Records
- Preparation of Prospectus
- Preparation of Statutory Reports
- Filing of Statutory Returns
- Maintenance of Minute Books and other Statutory Records
- Liquidation & Winding Up Proceedings
- Advisory Services regarding Company Law Matters
- Expert opinion on Company Law Matters
- Appearance before NCLT
- Conceptualising, Structuring, Restructuring, Finalising & Executing Amalgamation and Demerger Schemes
- Business Valuation

- Valuation of Shares
- Brand Valuation
- FOREX Management including Joint Ventures and Foreign Investments
- Joint Venture Arrangements
- Expert Opinion on FEMA Matters
- Trust & Wealth Structuring
- Capital Issues & Capital Structuring
- Amalgamation, Mergers, Demergers & Slump Sale
- Management of Public Issue of Shares and Convertible & Non-convertible Debentures
- Private Placement of Shares, Debentures and Bonds with FIS.

COMPLIANCE SERVICES

- Planning and Structuring Cross Border Transactions.
- Consolidation of Accounts.
- Income Tax Return and TDS Return Filing.

- GST Registrations and Periodic Return Filing.
- Tax Planning for Capital Gain Transactions.
- 15CA/15CB certification.
- Maintaining Registers for ROC Compliances.
- ROC Annual Filing and other compliances as notified time to time.
- Filing Monthly Softex Returns for STPI and SEZ Units.

FUND RAISING

- Project financing & Project reports.
- Fund raising for startups (connecting investors and mentors)
- Term Loan / Machinery Loan
- Bank funding for construction projects and setting up of manufacturing unit
- Housing Loan
- Loan under schemes approved for MSME Units (CGTMS if applicable)

ACCOUNTING SERVICES

- Accounts Preparation as per IND AS, IFRS and GAAP
- MSME Accounts writing and Accounts Finalization
- MIS Reporting
- Preparation of Ageing Report for Receivable and Payable Management
- Reconciliation Activity
- Setting up accounting procedure
- Revenue and Inspection Audit
- Supervision & review of financial accounting records
- Forecasts, budgets and projections
- Financial reporting

PAYROLL

- Preparation of Monthly Salary Sheet.
- Deductions as per applicable laws like Income Tax, Provident Fund, and Professional Tax etc.
- Computation and deposit of TDS, ESI, PF etc.

- Disbursement/ Online Payment of Salary.
- Pay slip by password protected e-mail.
- Reimbursement of telephone, medical bills etc.
- Issue of Form 16 to employees.
- Periodic Reconciliation of payments/statutory deductions etc. with books of accounts.
- Administration of gratuity, superannuation, pension schemes etc.



OUR OFFICES

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- 22A, Sri Arabinda Sarani, Kolkata – 700 005

Have Presence in Maharashtra and Jharkhand

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